

# Off-Site Motor Vehicle Dealer's License Temporary Supplemental Lot

Idaho Division of Motor Vehicles



**See Idaho Code 49-121 on reverse.**

Dealer mails all copies to Idaho Transportation Department **OR** contacts local Motor Vehicle Investigator  
PO Box 34  
Boise ID 83731-0034

Temporary Sale Information		
Sale Dates*		
(From)	(To)	
Business Name (If Applicable)		
Location Address		
City	State	Zip
Products to be Sold Off-Site		
<input type="checkbox"/> New** <input type="checkbox"/> Used only***		
List All Franchises/Product Lines to be Displayed		

Applicant Information	
Dealership Name	
Dealership Number(s)	
Dealership's Phone Number	Fax Number
Submitted by Applicant:	
Letter of Zoning Approval <input type="checkbox"/>	
Permission Letter From Each Manufacturer of Franchise (If Applicable) <input type="checkbox"/>	

\*May not exceed 10 days (allow ITD 5 days to process).

\*\*Must be within franchised area, and **if not in adjacent county**, submit a letter of permission from each manufacturer indicating approval for this specific location and date of sale.

\*\*\*Must be within 175-mile radius of principal place of business.

One Dealer.....\$25.00  
Two or More Dealers .....\$50.00†

Group's Main Dealer Number

†If two or more dealers apply, each must complete an application listing each product to be displayed.

Dealer Certification	
<b>I certify that I will not infringe on another dealer's franchise or product line area by conducting this offsite sale, and if displaying used products, I am within 175-mile radius of the principal place of business.</b>	
Print Dealer's/Authorized Representative's Name	Date License Issued
Dealer's/Authorized Representative's Signature	Investigator's/DMV Agent's Signature
<b>X</b>	<b>X</b>
Date Submitted	Receipt Number

**Distribution:** Original - Applicant After Approval

Canary - Dealer File

Pink - MVI

# Off-Site Motor Vehicle Dealer's License Temporary Supplemental Lot

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## ***Idaho Code 49-121***

(1) "Temporary supplemental lot" means a location other than the principal place of business, or supplemental lot within the same or adjacent county as the principal place of business, where a licensed dealer may secure a license to conduct the business and is licensed for a period of time not to exceed ten (10) days for a specific purpose such as auto shows, auctions, shopping center promotions, tent sales, etc. Temporary supplemental lots shall meet all local zoning and building codes for the type of business being conducted. The requirements for a principal place of business shall not be applicable to temporary supplemental lot locations. The adjacent county restriction shall not apply if the dealer holds the franchise for the products to be displayed or sold and has approval from a manufacturer for the location where the proposed temporary supplemental lot license will be issued by the department. Non-franchised dealers shall be permitted to temporarily display or sell their products within a one hundred seventy-five (175) mile radius of their principal place of business, upon approval by the department.